

CONTINUING RESOLUTIONS OF CHRIST THE KING LUTHERAN CHURCH

Revision Date: 4/12/16

CR-2002-1 (C12.04A02) Continuing Resolution regarding issues of sexuality:

- a. WHEREAS, this church recognizes that people who minister in the Spirit of God in Christ and honor the authority of scripture often differ on many issues, including issues of sexuality; and
- b. WHEREAS, in the priesthood of all believers we are witnesses to God's call into service individuals with diverse gifts and characteristics, including gays and lesbians in faithful relationships; and
- c. WHEREAS, the ELCA Church-wide Assembly in 1999 reaffirmed that "Gay and lesbian people, as individuals created by God, are welcome to participate fully in the life of the congregations of the ELCA"; and
- d. WHEREAS, the ELCA Church-wide Assembly in 2001, authorized a study and recommendation for action on these issues as well as the more general ethical issue of human sexuality; leaving opportunity for input across the church; therefore be it
- e. RESOLVED, that this Council supports the position of the ELCA on gay and lesbian people and encourages all members of this congregation to participate in disciplined prayer, education programs, dialogue, and reconciliation on issues of human sexuality, and be it further
- f. RESOLVED, that this Council affirms and supports the ministry of our current called pastor to the congregation of Christ the King on issues of homosexuality.

Approved by Christ the King Council on October 7, 2002 (Revised April 12, 2016)

CR-2010-4 (C14.01.01A10) Continuing Resolutions regarding Mission Endowment Gifts:

Be it resolved: That all unrestricted end-of-life gifts and bequeaths (including but not limited to bequests in wills or living trusts, designations of retirement or pension plans, assignments of life insurance, charitable gift annuities, charitable remainder trusts, assignment of certificates of deposit, transfers of property such as cash, stocks, bonds, and real estate) which are made to Christ the King Lutheran Church be directed to the CtK Mission Endowment Fund.

Approved by Christ the King Council 2010

CR-2012-5 (C14.01.02A12) Continuing Resolutions regarding Mission Endowment Fund Board:

Be it resolved: That when a Mission Endowment Fund Board vacancy occurs, the Mission Endowment Fund Board will give written notice within two weeks to the Church Council by letter and to the Congregation through the next publishing of the Scribe.

Approved by Christ the King Council 2012

CR-2013-6 (C12.05A13) Continuing Resolutions regarding Policies and Guidelines for the CtK Columbarium and Memorial Garden:

The following policies and guidelines have been developed to provide direction and support for our Memorial Garden and Columbarium Ministry. The ministry is a continuation of care for our members and provides the opportunity for our earthly remains and our names to remain near our church family. The garden is a witness to our faith and an important part of our ministry at Christ the King Lutheran Church.

a. MANAGEMENT

1. Two members of the congregation appointed, by the Church Council, to the care and management of the Memorial Garden and Columbarium ("appointed members", thus forward) will oversee the operations of the Memorial Garden and Columbarium.
2. In the event of resignations or withdrawals the church council shall appoint church members as needed to fill the vacancy.
3. These appointed members are authorized to make all decisions regarding qualifications of applicants for the purchase of and utilization of the Columbarium Niche or Memorial Wall in line with the policies established.
4. The appointed members are ultimately responsible to the Church Council. It may not contract work or make purchases without prior approval of council.
5. The appointed members shall oversee the maintenance of all records including sale and niche assignments. When a death occurs the pastor shall contact the appointed members and advise the intent to use a Columbarium Niche or the Memorial Wall. The person making application to utilize a niche shall also, if requested, present proof of authority to lay the deceased person to rest.
6. The appointed members shall maintain a permanent record of individuals whose cremains are placed within the Columbarium. The permanent record shall include: date niche was purchased, approval date of the placement of cremains within the niche, name of the person interned, dates of birth and death, and the name of the person to contact in the event of the member's death (i.e. family member, power of attorney, executor of estate, etc.) including complete address and phone numbers. One set of records will be maintained at the church, a duplicate set will be maintained off-site at a secured facility.

- b. **ELIGIBILITY TO PURCHASE** - All members of Christ the King Lutheran Church and their family members are eligible to purchase a niche or a name plate on the Memorial Wall. Family members as defined herein shall be any child of either member spouse by blood or legal adoption, as well as parents of members. In addition, past members and former clergy and their immediate families are eligible. All exceptions must be reviewed and approved by the appointed members and Church Council. The appointed members are empowered to waive or adjust the price of the Niche or Name Plate for a member only, with the approval of the Senior Pastor.
- c. **PURCHASE OPTIONS** - There is a series of options depending on the individual needs. The Columbarium Wall contains niches for up to 2 people. In addition, there is a Memorial Wall that will include an engraved nameplate of members whose cremains are scattered on the Memorial Garden Hillside. There is also an option for mounting an engraved nameplate for those whose remains are located elsewhere.

<u>WALL NICHE OPTIONS</u>	<u>MEMBER</u>	<u>NONMEMBER</u>
Wall Niche for 1 person includes engravings	\$650.00	\$850.00
Wall Niche for 2 persons includes engravings	\$900.00	\$1,100.00
<u>MEMORIAL WALL OPTIONS</u>	<u>MEMBER</u>	<u>NONMEMBER</u>
Engraved nameplate on the Memorial Wall for those whose cremains are scattered in the common Memorial Garden	\$300.00	\$400.00
Engraved nameplate on the Memorial Wall for those whose remains are elsewhere	\$200.00	\$300.00

d. **OPERATIONAL GUIDELINES**

1. A separate purchase contract will be completed between the authorized buyer(s) and Christ the King Lutheran Church.
2. During buyer's lifetime, buyer may, from time to time, change the designation of persons, whose cremated remains may be interred, by notice in writing delivered to and accepted by the appointed members. The right to designate names of persons whose cremated remains may be interred ceases with the death of the buyer.
3. The authorized buyer or a legal personal representative of the deceased may administer the contract at time of death. Two individuals may qualify as a buyer of right to use, as joint tenants with right of survivorship and not as tenants in common. Their rights are exercisable jointly while both are living, or by the survivor.
4. Except with written consent of appointed members, the buyer's rights of use may not be assigned, transferred or inherited, and shall not be subject to claims of creditors. The buyer's rights are no longer assignable after the interment of the buyer in a niche.
5. If the buyer decides not to be interred at Christ the King, he must sell his niche contract back to Christ the King. The buyer will be compensated at the price of the original purchase less ten percent (10%) for administrative cost.

- e. UPON PASSING OF A MEMBER - A religious service shall be held at each interment. A clergy person from Christ the King Lutheran Church shall be present and shall supervise the service, except that such supervision may be delegated to another clergy if the Pastor of Christ the King is unavailable. Name, birth, and death dates of each person will be attached to their niche or on the Memorial Wall. The appointed members will determine size, type, and manner of lettering.
- f. CONCERNING FLOWERS AND DECORATIONS - Should a funeral be held at the church, flowers from the service may be placed at the Columbarium, but will be removed within 48 hours. No candles or other decorations shall be displayed.
- g. REMOVAL OF INTERNED REMAINS AND TERMINATION OF RIGHT OF USE
 - 1. Cremains in individual containers may be removed from the Columbarium with the written consent of the appointed members and the buyer and spouse of the person interred, or if neither of them is living, of the personal representative (if any) or the next of kin of the person interred. In any instance a receipt must be signed by the party so acting, indemnifying Christ the King against all liability. Such removal shall be effected in a manner which is respectful, and in the presence of clergy. Any cost for removal of the cremains is to be borne by the person/persons requesting same. The niche ownership will revert back to Christ the King Lutheran Church. No refunds will be granted.
 - 2. On default of valid use of niche, the buyer's rights of use shall lapse and all interest in the niche reverts to Christ the King. A reasonable determination by Christ the King that such default has occurred shall be binding on all parties. In addition to other grounds to making such decision, Christ the King may rely conclusively on the passage of seven (7) years after the date of death (or such date it may have cause to believe to be the date of death) of the last to survive the group consisting of the buyer and all persons designated as eligible for interment, with no interments having occurred.
- h. FINANCIAL ADMINISTRATION
 - 1. Income and expenses related to the Columbarium wall will be accounted for in separate accounts on the church's books within the Building Fund. Columbarium incomes in excess of expenses shall be used for maintaining and/or expanding the Memorial Garden and Columbarium facilities. These funds will reside with the Christ the King Lutheran Church main checking account.
 - 2. The appointed members may adjust the costs of niches and plaques with the approval of the Church Council. Written notification within 90 days shall be required to the members of the congregation.

- i. BUYER OBLIGATION - Any purchaser of a Columbarium Niche or Memorial Wall Name Plate shall receive a copy of these policies together with their contract. The contract agreement will acknowledge compliance with policies outlined in the document titled POLICIES AND GUIDELINES.

Approved by Christ the King Council April 3, 2013

CR-2015-7 (C12.05B15) Continuing Resolution regarding Ministry and Financial Resolution for Christ the King: Be it resolved: that we the Congregation Council of Christ the King Lutheran Church move \$95,000 of the Restricted Funds to the Unrestricted Funds to meet the needs of the 2016 Ministry and Financial Requirements as follows:

- a. Ministry - Youth Minister 2 year trial - \$55,000
 - 1. Salary \$18,720 per year
 - 2. Approx. \$1,500 payroll taxes
 - 3. Health Benefit - \$5,400
 - 4. \$1,950 per year youth expenses
- b. Financial - Operating Requirements - \$40,000
 - 1. 4 months @ \$10,000/month

Be it further resolved that the balance remain in the Restricted Accounts until the Congregational Council determines that the funds, as a whole, could be better used elsewhere within the Church's budget and its missions.

Approved by Christ the King Council October 13, 2015

CR-2016-8 (C4.04A16) Continuing Resolution regarding Ministry Teams:

The Ministry Teams (M-Teams) of Christ the King Lutheran Church and their sub-teams are responsible for carrying out the various tasks, events and programs that are necessary to the life and ministry of this congregation. These teams are responsible for reporting their activities to the Congregation Council monthly, and for submitting an Annual Report of its activities for the Spring Annual Congregational Meeting. At times, it may be necessary for an M-Team to get Council's approval for a particular project or ministry, especially if it involves unbudgeted expenses or perhaps if it involves the coordination of two or more different M-Teams or groups of this congregation.

Any interested person may participate in any M-Team or sub-team. The responsibilities of each M-Team are as follows:

- a. AdMinistration
 - 1. Description: Support to other congregation M-Teams and Groups
 - 2. Responsibilities include: Pastor and Pastoral Support; Administrator Support; Office Staff Support; Office Equipment and Church Grounds; Facilities Team; Web Team; Offering Counters; Financial Secretarial Matters; Church Operating Budget

b. ComMission

1. Description: Witness, Sharing God's Word, Evangelism, Marketing
2. Responsibilities include: Children's World; Visitor Outreach; New Member Activities; Neighborhood Programs; Church publicity for special events; Community outreach events; Support community events with Ministry Team; Follow-up support for CtK events

c. Magnification

1. Description: Oversees the worship life of the congregation
2. Responsibilities include: Recruiting worship assistants; Planning and implementing all worship services, including special services (Lent, Advent, Christmas, funerals, etc.)

d. Maturity

1. Description: Growth, Growing in Faith and Stewardship, Faith Formation
2. Responsibilities include: Library; Day Camp; Christian Education; Discipleship Groups; Sunday School; Youth Ministry; Study Groups; Confirmation; First Communion; Adult Classes; Rainbow Trail.

e. Membership

1. Description: Support, Enjoying Time Together, In-Reach
2. Responsibilities Include: New Member Classes; New Member Sponsorship; Dinner Adventures; Fellowship; CtK Outdoors; CtK Piece Makers; Book Club; Members Services Directory; Time & Talent Database; Stewardship

f. Ministry

1. Description: Service, Serving Others, Mission
2. Responsibilities Include: Stephen Ministers; Love Fund; Congregation Care Teams; Mission Endowment Fund; Benevolence distribution (non-Synod); Promotion and Support of local and non-local Service Organizations and Group; Noisy Offering Designation

M-Team Representatives

Ideally, each At-Large Congregation Council member (not Officers) serves as a liaison on one of the M-Teams (see page 7 for more information about M-Teams). Preferably, there are two Council members assigned to each M-Team. It is NOT expected that the Council representatives should be the chairperson(s) for the M-Team, but rather that they may act as liaisons between the M-Team and the Congregation Council. It is the responsibility of the Liaison to be in contact with their appointed committee prior to the Council meeting every month so that they may field any questions or concerns during the meeting.

Approved by Christ the King Council April 12, 2016

